

**APPENDIX A****PART B : JOINT COMMITTEES / COMMITTEES  
FOR COUNCIL OWNED COMPANIES****JOINT APPOINTMENTS COMMITTEE FOR BROMSGROVE DISTRICT  
COUNCIL AND REDDITCH BOROUGH COUNCIL**

Local Authority Membership	Bromsgrove District Council and Redditch Borough Council
Functions	<ul style="list-style-type: none"> <li>• Appointment of Chief Executive/Head of Paid Service</li> <li>• Appointment of Joint Statutory Officer Posts</li> </ul>
Number of Members	10 made up of the Leaders of Bromsgrove District Council and Redditch Borough Council plus 4 members appointed by Bromsgrove District Council and 4 members appointed by Redditch Borough Council.
Politically Balanced	Yes
Quorum	6 subject to each Council being represented at a meeting by at least 1 member.
Procedure Rules applicable	The Joint Appointments Committee Composition and Terms of Reference in Part 17, together with all other applicable rules set out under the Constitution and all applicable law.

<p>Terms of Reference</p>	<p><b><u>1. Appointment of Chief Executive/ Head of Paid Service</u></b></p> <p>a. Subject to (b) below, to undertake and determine on behalf of the Councils the recruitment and selection of the Joint Chief Executive/Head of Paid Service including the final approval of terms and conditions of employment for that post.</p> <p>b. The final decision as to the appointment of the Joint Chief Executive/ Head of Paid Service shall be reserved to full meetings of both Councils.</p> <p>c. To confirm into post or otherwise, the successful candidate following any probationary or trial period.</p> <p><b><u>2. Appointment of Joint Statutory Officers Post</u></b></p> <p>a. Subject to (b) below, to undertake and determine on behalf of the Councils the recruitment and selection of any Joint Statutory Officer Posts. (including the final approval of terms and conditions of employment for that post.)</p> <p>b. The final decision as to the appointment of the Joint Statutory Officer Posts shall be reserved to full meetings of both Councils.</p> <p><b>3. General</b></p> <p>a. To be responsible for ad-hoc employment matters affecting any Joint Statutory Officer Posts, except for any disciplinary matters which would be determined by the Statutory Officers Disciplinary Panel.</p>
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## COMMITTEE TERMS OF REFERENCE

## PART 5

Special provisions as to Chairmanship	To be chaired alternately between the respective Leaders.
Special provisions as to membership	All members of the Committee must have undertaken appropriate training on recruitment and selection with the respective Council, prior to participating in the recruitment process.  No substitutes shall be permitted.
Additional information	There will be one standing Sub-Committee of the Joint Appointment Committee known as the Statutory Officer's Disciplinary Panel